



## **CALL FOR CONSULTANCY TO DEVELOP COUNTY MONITORING FRAMEWORK AND PETITIONS FOR ENHANCED ACCESS TO PUBLIC PROCUREMENT OPPORTUNITIES**

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### **1.0 Introduction**

The Kenya Association of Manufacturers (KAM) was established in 1959 as a private sector body and has evolved into a dynamic, vibrant, credible, and respected business membership association that unites industrialists and offers a common voice for businesses.

KAM, therefore, seeks to engage a consultant to **Develop County Monitoring Framework and Petitions** under the KAM-GIZ Kenya Enhancing Good Governance Project.

### **2.0 Objective of the Consultancy**

KAM, under the GIZ Kenya Enhancing Good Governance Project, has developed an assessment study of Kenya's Public Procurement Legal Framework and System Promoting Market Access for Locally Produced Goods. The study outlined the progress Kenya has made in compliance with the constitutional provisions on public procurement of goods and services. The study provided viable solutions that if implemented could drive meaningful improvement of the public procurement legal framework and system in Kenya at the national level and select county levels.

Towards this end, KAM seeks to develop a county monitoring framework and petitions to five counties including Kisumu, Vihiga, Elgeyo Marakwet, Makueni, and Uasin Gishu. The Framework and Petitions will help improve the public procurement process and enhance markets for goods and services for women, youth, and persons with disability at the national and select counties.

The specific objectives of the consultancy shall be as follows:

1. Review of the KAM's Assessment Study on Public Procurement legal framework and system to enhance market access for locally produced goods and share an inception report detailing the consultant's understanding of the project.
2. Development of draft petitions and monitoring framework for the five target counties (Kisumu, Vihiga, Elgeyo Marakwet, Makueni, and Uasin Gishu).
3. Validation of the and Petitions and the monitoring frameworks by stakeholders.
4. Submission of final Petitions and the monitoring frameworks and to KAM.

### **3.0 Scope of Work**

The scope of work will cover the following areas:

1. Carry out technical review of the procurement assessment report.
2. Develop a county-specific monitoring framework and petitions aimed at strengthening market access and promoting procurement opportunities for marginalized groups
3. Conduct online validation with stakeholders and finalize the County monitoring framework and petitions including stakeholder input.
4. Deliver final monitoring framework and Petitions to KAM for publication.

### **4.0 Expected outputs.**

The following are the expected outputs:

1. An Inception Report detailing understanding of the work, the appropriate methods to be used to develop the county petitions and a suitable Work Plan – to be prepared after the inception meeting with KAM.
2. Development of County Monitoring Framework and Petitions to the target Counties.
3. Validation of the draft Monitoring Framework and Petitions by stakeholders.
4. Finalized monitoring Framework and Petitions after stakeholder validation, ready for publication and implementation.

### **5.0 Timeframe and implementation schedule**

The consultant will work under the overall supervision of the Kenya Association of Manufacturers. The consultancy is to be performed for **14 working days, starting in the month of October 2024.**

The proposed timeline excludes the time gap between relevant meetings between the consultant and stakeholders; as well as the time that may be required for KAM to review the output for approval purposes.

### **6.0 Qualifications of the Consultant**

The consultant (Individual or Firm) must have extensive experience in governance, public policy, and research as well as a clear understanding of the Kenyan context.

### **7.0 Educational Qualifications of Individual/ Lead consultant (s) in the case of a Firm**

1. Have a bachelor's degree in economics, law, humanities, governance, public policy or related social sciences degree.
2. Have excellent writing and research skills.
3. Excellent communication skills as well as the ability to communicate fluently in English and Swahili. (Spoken and written)
4. Proven ability to work under pressure and meet deadlines.

5. Have proven track record, knowledge, and experience in public policy and governance in Kenya working with Government at both national and county levels related to the subject matter of this study or related matters.
6. Have excellent project delivery skills.

## **8.0 Application for consultancy**

Interested consultants or entities are requested to submit technical and financial proposals to [procurement@kam.co.ke](mailto:procurement@kam.co.ke) by Friday 13<sup>th</sup> September 2024 stating, **“KAM PUBLIC PROCUREMENT STUDY”**

## **9.0 Technical proposal**

1. Description of the individual or the firm’s qualifications.
2. Copy of Company Certificate of incorporation.
3. CR12 Certificate
4. Tax Compliance Certificate (Valid).
5. Statutory KRA PIN and VAT certificate copies.
6. Brief description of Understanding of the requirements for service, including assumptions.
7. Proposed approach and methodology.
8. Proposed team structure.
9. Proposed project team members.
10. Executive brief of relevant similar projects undertaken in the past two (2) years.

## **Financial proposal**

1. A summary of the price
2. The period of its validity

**Curriculum Vitae and two recommendations** (For a firm should contain CVs for all Consultants involved in the Consultancy)

**KAM Physical address:** KAM Procurement  
Kenya Association of Manufacturers  
KAM House  
Mwanzi Road, Opposite Westgate Mall  
P.O Box 30225 -00100  
Nairobi

### **10.0 Payment terms (provisions)**

Kenya Association of Manufactures policy is to pay for contractual services based on the performance of contractual services rendered.

### **9.0 Evaluation of proposals**

- A two-stage procedure will be utilized in evaluating the proposals, with an evaluation of the technical component being completed prior to any price component. Scores will be awarded for the technical proposal.
- The price component proposal will be opened only for those firms/ institutions whose technical component meets the requirements for the assignment, as indicated by a score of more than 70%.

*Please note only successful candidates will be contacted.*