



VACANCY: FISCAL POLICY OFFICER

The Kenya Association of Manufacturers (KAM) is a business membership organization representing over 1000 leading manufacturing and value-add companies in Kenya. We seek to competitively fill the following position: -

Title: FISCAL POLICY OFFICER

Department: Policy Research and Advocacy Unit

Reporting to: Manager Research & Fiscal Policy

Supervises: None

Location: Nairobi

Contract Type: Permanent

Job Purpose: To support KAM members in all fiscal policy related matters including the annual national budget making process, advocacy on domestic tax and customs policy and operational issues, comprehensive review of EAC CET, conducting research and writing position papers: -

Key Objectives:

- Implementation of the KAM annual budget process
- Increased uptake of the EAC duty remission scheme
- High adoption of the annual KAM budget proposals by Government
- High adoption of KAM proposals in the comprehensive review of EAC CET
- Quality KAM research work and output

Duties & Responsibilities

- i. Coordinate the preparation, collation, validation and submission of the annual National and EAC Fiscal Budget for members to the Government
- ii. 2. Managing and supporting KAM members in the EAC Duty Remission Scheme processes
- iii. 3. Coordinate the process of the comprehensive review of the EAC Common External Tariff (CET) on behalf of KAM and members
- iv. 4. Support advocacy on all fiscal policy issues affecting the manufacturing sector on domestic taxes and customs to various Government MDAs
- v. 5. Conducting research and writing position papers on political and economic policy issues particularly those affecting the business environment and the entire industry
- vi. 6. Preparation of Fiscal Policy related seminars and workshops for KAM members
- vii. 7. Engaging KAM members through committees and sectors on issues affecting business which includes KAM sector meetings and the Trade and Tax Committee Identifying performance gaps, instituting reviews and ensuring that membership retention and recruitment objectives are met in a timely manner.
- viii. Perform any other duties as may be assigned by the Chief Executive.

Requirements and Personal Attributes:

- Bachelor's degree in Economics or Business-related field
- Minimum 4 years' experience in a similar field At least 3 years' experience in a supervisory role. Training in a management is an added advantage.
- Knowledge of the Kenyan taxation laws
- Knowledge of the EAC Customs Management Act, EAC Common External tariff, EAC duty remission Regulations
- Research and Advocacy skills
- Analytics skills
- Knowledge in Statistical analysis
- Certification in statistical analysis packages, Domestic taxes/customs training
- Knowledge and skills in International and Regional Trade regimes including COMESA, SADC etc. Free Trade Agreements, EPAs
- Advanced computer skills for data processing

How to Apply:

Qualifying candidates should complete the online application form and submit their CV and Application letter only to hr@kam.co.ke indicating the words "**Fiscal Policy Officer**" on the email subject line so as to reach us **not later than November 30, 2022** Click on Link [here](#) to apply. **Only the shortlisted shall be contacted.**

