



TERMS OF REFERENCE FOR RAPPORTUER SERVICES FOR WORKSHOP/DIALOGUE FORUMS FACILITATION ON FOOD SAFETY

1 Introduction

Globally, strengthening national food regulatory control systems remains a priority to guarantee food safety and quality. Robust policies and regulations allow different actors in the value chain to operate effectively. The Government of Kenya has put in place key policies and legal frameworks to realise food safety and quality including the National Food Safety Policy and the National Food Nutrition and Security Policy. Value chain players in the food supply chain have a major role to play where farmers, manufacturers and traders must apply Good Agricultural Practices, Good Manufacturing Practices and Good Distribution Practices, respectively.

Over the years, several challenges have manifested themselves and continue to hinder achievement of high standards of food safety and quality. The challenges include a fragmented food regulatory regime hindering enforcement, high number of food regulatory authorities at the national and county levels with duplicative roles, unregulated food distribution channels and uncontrolled use of pesticides both leading to contamination, among others. These challenges have resulted in the country being exposed to a high health risk.

The private sector has so far not been engaged in the regulatory reform efforts. The Royal Danish Embassy's (RDE) Strategic Sector Collaboration (SSC) food program has however been engaged in the regulatory reform with the Government of Kenya for the last three years and would now also want to support the private sector to engage in the reform process.

The SSC's program with support from Confederation of Danish Industries (DI) aims to partner with the Kenya Association of Manufacturers (KAM) to mobilize private sector actors to raise their awareness of the expected changes and encourage private sector players to start looking into their processes to match the upcoming requirements.

2 About KAM

Kenya Association of Manufacturers is a dynamic, vibrant, credible, and respected BMO serving as representative of Kenya's manufacturing industry. It was established in 1959 as a private sector body to unite industrialists and serve as a common voice for manufacturing and other value add sectors in Kenya.

The Association provides an essential link for co-operation, dialogue and understanding with Government, promotes trade and investment, upholds standards, and represents views and concerns of its members to the relevant authorities. In pursuit of its advocacy agenda, the Association encourages the formulation, enactment, and administration of sound policies to improve the business environment, reduce the cost of doing business and ensure that Kenyan firms attain and maintain world-class competitiveness.

3 Objectives

KAM, in partnership with Confederation of Danish Industries (DI) and Royal Danish Embassy SSC, is organizing private sector dialogue forums to create awareness and sensitize its members and other relevant businesses on the new food safety and regulatory measures being taken by the government, that includes the food business owners/operators taking increased responsibility of food safety by demonstrating compliance to regulation.

4 The Work

A total of seven dialogue forums will be organized, six targeting industry players and one targeting government/regulators. KAM wishes to recruit a rapporteur of the forums. The forum covers the following sectors:

- 1) Baked products & other processed cereals, Confectionery & Snack foods, Spreads & Condiments sub-sector
- 2) Dairy & Dairy Derivatives sub-sector
- 3) Meat and Fish products sub-sector
- 4) Maize & and Maize produce sub-sector.
- 5) Horticulture/Agro-Processing sector
- 6) Retail Sector

5 Scope of Work

The rapporteur will undertake the following tasks:

1. Develop a brief on the six forums.
2. Develop a consolidated report with clear action points and recommendations for each dialogue forums.

6 Deliverables

1. Reports of individual dialogue forums.
2. Consolidated report with clear action points and recommendations for the six dialogue forums together with action points and recommendations

7 Timelines

The dialogue forums will be conducted in the **3rd week of July**. Draft Reports of the forums should be submitted by the **27th of July 2021** and final reports by the **15th of July 2021**.

8 Submission of proposals

Please submit a detailed CV to KAM Official address (5th floor, KAM House, Opp. Westgate Shopping Mall, Westlands) and copies of the same send via email to (Procurement@kam.co.ke) with the subject line as “RFP: Rapporteur services for workshop/dialogue forums facilitation on food safety” on or before the close of business of **Thursday 8th July,2021**.