



CONSULTANCY TO DEVELOP AN INDUSTRIAL REPORT ON KENYA'S PREPAREDNESS TO REALIZE CLIMATE CHANGE FOCUSING ON IMPLEMENTATION OF SOLID AND WASTEWATER TARGETS BY KENYA

1.0 Introduction

The Kenya Association of Manufacturers (KAM) was established in 1959 as a private sector body and has evolved into a dynamic, vibrant, credible and respected business membership association that unites industrialists and offers a common voice for businesses.

Kenya is a signatory to the United Nations Framework Convention on Climate Change (UNFCCC) (The Paris Agreement) which came into force on 27th January 2017. Kenya's National Climate Change Action Plan (2018-2022) estimates its Green House Gases (GHG) emissions at less than 1% of total global emissions. States including Kenya are required to develop adaptation and mitigation actions and measures on the six mitigation sectors set out in the UNFCCC which are, agriculture, energy, forestry, industry, transport, and waste to abate GHG emissions by 30% by 2030. Waste is of key concern in Kenya especially solid and wastewater. The two areas require both private and public commitment to ensure its effective management.

KAM therefore seeks to engage a consultant to **develop an Industrial Report on Kenya's preparedness to reduce greenhouse gas emissions (GHG) specifically focusing on the implementation of solid and wastewater targets by Kenya.** This initiative is undertaken under its Sector support Programme supported by the Confederation of Danish Industry (DI) that seeks to promote sustainable manufacturing sector growth in Kenya.

2.0 Objective of the Consultancy

The objective of the consultancy is two-fold:

- 1) To develop **an Industrial Report on Kenya's** preparedness to reduce greenhouse gas emissions according to the 30% reduction (by 2030) target set by Government of Kenya **focusing on the status of implementation of the solid waste and wastewater climate targets by Kenya.**
- 2) Identify barriers to accelerated implementation in the two sub-sector (solid waste and wastewater) and provide a roadmap for realization of the same through a public-private partnership approach.

3.0 Scope of work

The scope of work will cover the following areas:

Develop a **report on** preparedness to reduce greenhouse gas emissions according to the 30% reduction (by 2030) target set by Government of Kenya by focusing on **the status of implementation of solid and wastewater targets by Kenya through:** Develop a framework with the following key area:

1. Conduct a literature review on climate change implementation and commitments on solid and wastewater targets globally.
2. Review Kenya's policy and legal frameworks providing for management of solid and wastewater including regionally and global Agreements that Kenya has ratified.
3. Identify key commitments and targets that have been set out to realize solid and wastewater commitments by Kenya.
4. Conduct interviews with private sector companies including manufacturing companies on "what would be needed, from both a regulatory, technological and investment perspective, for businesses to secure GHG reductions to the tune of the 30% reduction target set by Government of Kenya.
5. Prepare a **Climate Change Industry Preparedness Roadmap** with the following:
 - (i). Clear actionable targets and timelines for both public and private stakeholders to realize Kenya's climate targets for solid waste and wastewater by 2030.
 - (ii). Identify relevant stakeholders' roles and responsibilities in the solid and wastewater sector necessary to accelerate realization of Kenya's commitments by 2030.
6. Submit the draft Report to KAM for review prior to subjecting the draft to a stakeholder's forum.
7. Facilitate a stakeholder's validation forum to gather the opinions, views and additional input of stakeholders including industries and relevant Government agencies.
8. Submit a revised and final report incorporating the views and suggestions of the stakeholders.

4.0 Expected outputs

The following are the expected outputs:

1. An Inception Report detailing understanding of the work, the appropriate methods to be used to develop the Report, and a suitable Work Plan – to be prepared after the inception meeting with KAM and the Public-Private Technical Committee.
2. A **draft Report One** incorporating:
 - (i). literature review on best practice on climate change implementation and commitments on solid and wastewater targets.

- (ii). Kenya's policy and legal frameworks providing for management of solid and wastewater including regionally and global Agreements that Kenya has ratified.
 - (iii). Identified commitments and targets that have been set out to realize solid and wastewater commitments by Kenya.
 - (iv). analyzed feedback based on data collection from stakeholders in both the public and private sector.
3. Meetings with KAM and its Technical Committee.
 4. Facilitation and presentation at a stakeholders' validation forum to review the draft Report one developed.
 5. A **revised Report Two** based on the feedback received at the Validation forum.
 6. A **final Report** submitted to KAM for adoption.
 7. Abridged popular version of the Report.

5.0 Timeframe and implementation schedule

The consultant will work under the overall supervision of the Kenya Association of Manufacturers and relevant officers. The consultancy is to be performed for **Fifteen (15) working days, starting in the month of April 2021.**

The proposed timeline excludes the time gap in between relevant meetings between the consultant and stakeholders; as well as time that may be required for KAM to review the output for approval purposes.

Task	No of days	Deliverables	Timeline
Submit an Inception Report .	2	Inception report	April 2021
Submit the Draft Report One	5	First draft of the model Report.	April 2021
Participate in 3 meetings (internal and external feedback): <ul style="list-style-type: none"> • 2 meetings with KAM and Technical public-private Team. • 1 validation meeting with relevant stakeholders. 	5	3 meeting Reports. 2 nd Draft of the Report	May 2021
Submit a final Model Report	3	Final the Model Report.	May 2021
Total number of days	15 days		

6.0 Qualifications of the Consultant

The consultant (Individual or Firm) must have extensive experience in sustainable development, public policy and research as well as a clear understanding of the Kenyan context.

Educational Qualifications of Individual/ Lead consultant (s) in the case of a Firm

1. Have Environment, Business, economics, law or related social science field.

2. Be a holder of a Master's qualifications in Environment, Business, economics, law or related social science field. A PhD would be an added advantage.

Professional Experience of Individual/ Lead consultant (s) in the case of a Firm

- Minimum of 10 years' experience in environment, business, commerce, economics, law or related social science field. Ph.D. will be an added advantage.
- Experience working with Government or private sector or similar organisation.
- Demonstrable experience in working with the various arms of Governments related to the subject matter.
- Experience in research, policies, and the sustainable development goals.
- Ability to engage with a cross-section of stakeholders in the public and private sectors.
- Experience working with the national and county levels.
- In-depth knowledge and understanding of the Kenyan context on sustainability in the business or manufacturing sector.
- Experience in developing model reports or supporting businesses non-financial reporting will be an advantage.
- Have excellent writing and research skills.
- Excellent communication skills as well as the ability to communicate fluently in English. (spoken and written)
- Proven ability to work under pressure and meet deadlines.
- Have proven track record, knowledge and experience in sustainability, business and sustainable governance in Kenya, regional or global context.
- Have excellent communication and project delivery skills.

7.0 Application for consultancy

Interested consultants are requested to submit technical and financial proposals both **physical and electronic copies** to procurement@kam.co.ke by **April 27th 2021** stating **"KAM CLIMATE PARTNERSHIP REPORT"**.

1. Technical proposal

- i. Description of the firm and the firm's qualifications
- ii. Copy of Company Certificate of incorporation
- iii. Tax Compliance Certificate (Valid and up to date)
- iv. Statutory KRA PIN and VAT certificate copies
- v. Brief description of Understanding of the requirements for services, including assumptions.
- vi. Proposed approach and methodology
- vii. Proposed team structure
- viii. Proposed project team members
- ix. Executive brief of relevant similar projects undertaken in the past two (2) years.

2. Financial proposal

- i. A summary of the price

ii. The period of its validity

3. **Curriculum Vitae and two recommendations** (For a firm should contain CVs for all Consultants involved in the Consultancy)

Physical address: KAM Procurement
Kenya Association of Manufacturers
KAM House
Mwanzi Road, Opposite Westgate Mall
P.O Box 30225 -00100
Nairobi

8.0 Payment terms (provisions)

Kenya Association of Manufactures policy is to pay for contractual services based on performance of contractual services rendered.

9.0 Evaluation of proposals

A two-stage procedure will be utilized in evaluating the proposals, with evaluation of the Technical component being completed prior to any price component. Scores will be awarded for the technical proposal.

The price component proposal will be opened only for those firms/ institutions whose technical component meets the requirements for the assignment, as indicated by a score of more than 70%.

Please note only successful candidates will be contacted.