



OPEN VACANCY AT KAM

The Kenya Association of Manufacturers (KAM) is a membership organization representing over 950 leading manufacturing and value-add companies in Kenya.

KAM in partnership with GIZ E4D/SOGA Kenya Initiative is implementing a Technical and Vocational Education and Training (TVET) project *titled "Promoting Youth Employment through Technical Human Development"*. The project is funded by the German Federal Ministry for Economic Cooperation and Development (BMZ), the UK Department for International Development (DFID), the Norwegian Agency for Development Cooperation (NORAD) and Shell.

The project aims at improving access to technical jobs and economic opportunities for youth in Kenya. It entails working with industries, TVET institutions, government and government agencies in charge of technical and vocational training and other implementing partners to place graduates on internships in industries and subsequently jobs.

KAM seeks to pilot sustainability of the TVET program in the Central region, which will later be replicated in other regions. We are thus seeking to recruit a TVET Officer to oversee implementation of the TVET Program in Central Kenya.

Designation: TVET Officer
Reporting to: Head of KAM Consulting
Supervises: None
Location: KAM Office at Thika
Type: 6 Months Fixed Contract

Job Purpose: To implement and manage a pilot sustainability TVET program in the Central region of Kenya running from September 2018 - March 2019.

The Expected Outcomes of the Pilot Project Includes;

1. Ensuring members have access to quality technical skills and significantly reduce the recruitment process for industries; as candidates in the pool would have already been vetted.
2. Elevating standards in the TVET training Institutions through exposure of trainers to industries. Trainers will be able to interact with new technologies in the industries, to inform and improve their teaching methods.
3. Exposing young graduates to corporate structure, giving them hands on experience in a manufacturing environment.
4. Ensuring that appropriate and relevant skills within industries are retained in the manufacturing sector.

Duties and Responsibilities

- Oversee implementation of TVET programme activities for the central chapter including supporting employers in developing targeted skills training, ensuring relevant graduates are included in work readiness training and internship opportunities and enhance competitiveness among the technical institutions in Kiambu;
- Liaise with the chapter committee and chapter officer to roll out programme activities;
- Building relationships with key government officials and stakeholders in the private sector in a bid to promote technical skills development in central chapter.
- Contribute towards the development of a private sector led skills development system in central chapter where the industries pays for the interns;
- Increase awareness of the value of the private sector in skills and workforce development programmes;
- Hold industrial visits/exchange sessions for trainers in the TVET Institutions, for knowledge sharing and enlighten them on technological advancement in industrial processes (Open days);
- Develop a database of all graduates recommended by TVET Institutions including their skills and contacts and also database of skilled persons with experience in the manufacturing sector;
- Organize for Job Bazaars. These will serve as a job market for manufacturers to interact with fresh graduates and experienced candidates;
- Develop a database of all technical institutions in central region including their core courses;
- Provide continuous monitoring, evaluation and reporting for the program;
- Coordinating of Work Readiness workshops;

- Maintain accurate financial records and programme activity logs;
- Any other duty as may be assigned by then Chief Executive.

Qualifications

1. Bachelor's degree Education /Technical training or its equivalent
2. Five (5) years working experience in a project management function
3. Business development skills
4. Excellent communication skills
5. Customer service skills
6. Thorough understanding of skills and education system in Kenya
7. Ability to work independently and take the initiative
8. Good relationship building skills.
9. Experience of managing donor funded programmes and meeting donor reporting requirements
10. Experience of working on youth focused education programmes

How to Apply:

Qualifying and interested candidates should complete the online application form on KAM website and submit their **CV only** to hr@kam.co.ke indicating the word **"TVET Officer"** on the subject line of the email to reach us **not later than August 18, 2018.**

Click on Link to apply [here](#):