



OPEN VACANCY AT KAM

The Kenya Association of Manufacturers (KAM) is a membership organization representing over 950 leading manufacturing and value-add companies in Kenya. KAM seeks to competitively recruit for the following vacant position:-

Designation: Project Coordinator - VDMA project

Reporting to: Head of KAM Consulting

Supervises: None

Location: Nairobi

Type: One (1) Year Contract

KAM has partnered with GzF (Gesellschaft zur Förderung des Maschinenbaus mbH) to run a Project in Kenya. The Project management will be conducted by the GzF project management team in Germany. The local project coordinator hosted at KAM shall support GzF / NuV and the GzF project management team in all activities and report to the GzF project management team on a regular basis.

The VDMA project in Kenya - "Skilled Workers for the Food Industry" – shall play an important role in building up the required skills in a modern training centre in Nairobi. The project will be executed by the GzF (Gesellschaft zur Förderung des Maschinenbaus mbH) and financially supported by the German Federal Ministry for Economic Development and Cooperation.

This financing will be processed by the German Investment and Development Company, DEG. The project is the result of a cooperation between the German Engineering Association –VDMA which acts as the conceptual patron –, and its service company GzF, with the Kenyan Centurion Systems Limited where the trainings will take place. Kenya Association of Manufacturers (KAM) shall be involved in the project. KAM will provide the project with its experience and network as well as promote expert discussions in the sector.

General activities of the local project support:

1. Local project coordination in coopération with GzF
2. Establish a network with all relevant stakeholders in Kenya, such as
 - a. local government organizations
 - b. local organizations of the German development cooperation
 - c. African businesses of the food processing industry and others
 - d. German machinery suppliers with presence in Kenya
3. Encourage the exchange of experience between German and Kenyan companies in the food industry and organize workshops in cooperation with GzF
4. Support and arrange press work, media events and publications
5. Coordinate with Kenyan-German TVET Initiative
6. Monitor and evaluate PTS activities in Kenya*
7. Monitor and evaluate training center activities*
8. Prepare reports for GzF on a regular basis*
9. Participate in steering committee meetings, if necessary
10. Support and arrange meetings in Kenya
11. Support and arrange GzF visits to Kenya
12. Support missions of PTS experts in Kenya and arrange their stay, if necessary

13. Visit GzF once a year, if necessary

Standards for monitoring, evaluation and reporting will be specified by DEG or GzF; otherwise they shall be commonly developed between the local project coordinator and GzF project management. The developPPP-project between GzF and DEG consists of five work packages which will be carried out in a time frame of approx. 24 months. The local project support shall support the realization of these work packages with the activities described below.

Package 1: Preparatory measures for the organization of the project and development of teachware

Development of courses will be performed by PTS.

The local project coordinator shall:

- Support consultation with the actors/players of the Kenyan-German TVET Initiative
- Support the establishment of a monitoring and reporting system

Package 2: Implementation of the courses for the skilled workers in the food industry and qualification of trainers

Implementation and realization of courses will be performed by PTS and training center.

The local project coordinator shall:

- Promote the short courses in the local food processing industry
- Support PTS and the contracted training center in the preparation activities before courses start
- Supervise activities of the contracted training center and PTS (in Kenya)
- Perform impact monitoring
- Support PTS in the development of standards for the courses to ensure constant quality of the courses

Package 3: Identification, qualification and provision of consultation to a training structure/organization for technical vocational education and training as well as establishment

- Establish and maintain contact to all relevant organizations in Kenya (e.g. AHK, GIZ, German Embassy, Permanent Working Group; governmental organizations and business organizations etc)
- Support GzF in concept development

Package 4: Dialogue and exchange of expertise between German and Kenyan companies in the food industry

- Establish and maintain contact to local companies of the food processing industry
- Organize workshops in cooperation with GzF/NuV including visits of workshop groups at local companies
- Distribute questionnaire about the added value of the workshop to the participants

Package 5: Prepare a dual TVET program and ensure the sustainability of the short courses

- Document all measurements taken and activities performed towards a sustainable implementation of the trainings (short courses)
- Develop organizational concept for dual TVET program in mechatronics with GzF / NuV and PTS.
- Identify needs of the local industry for dual TVET program in mechatronics
- Work out the conditions of the integration of the GzF dual TVET program into the national system
- Work out legal conditions for a dual TVET program
- Assist in channeling them through the governmental policies
- Assist in development of syllabus and preparatory work for curriculum if needed
- Identify and communicate with African companies interested in participating in the dual TVET program for mechatronics
- Support development of project plan for the implementation of the dual TVET program in mechatronics in the next project phase
- Support application of next project phase

Required competencies:

- ✓ Professional experience in education, vocational training, administration of governmental organizations or in non-governmental education institutions
- ✓ Language Skills: Very good knowledge of English and of Swahili
- ✓ Experience in MS-Software (Word, Excel, PowerPoint)
- ✓ Organizational talent
- ✓ Willingness and ability to travel
- ✓ Very good communication skills
- ✓ Loyalty

Person specifications

- (i) Bachelor's degree Business /Education /Human Resource Management or its equivalent
- (ii) Five (5) years working experience in a project management function in a busy environment
- (iii) Business development skills
- (iv) Diploma in Project management, monitoring and evaluation.
- (v) Work experience in the private sector or on commercial activities is an added advantage.

Application:

Qualified and interested candidates may complete the online application and submit their CV only to **hr@kam.co.ke** indicating the words "**VDMA Project Coordinator**" on the subject line of the email to reach us not later than **26th March, 2018**.

Follow link to apply:

https://docs.google.com/forms/d/e/1FAIpQLSfjPxDBwCcGGtw2vsoSMuc7DepsuKuwoYu9jVXERdo0v7TnsQ/viewform?c=0&w=1&usp=mail_form_link

Only short-listed candidates will be contacted