

POSITION VACANT

The Kenya Association of Manufacturers (KAM), established in 1959, is a membership organization representing over 750 leading manufacturing and value-add companies in Kenya. KAM is seeking to competitively fill the following vacant position:-

Designation: Sector Officer – Sugar Sub-sector

Level: Officer

Reporting to: Head of Unit – Membership Services

Contract Type: One year contract (Renewal Subject to Performance)

Location: Kisumu

Travel: Limited travel within Kenya

Job purpose:

To champion for, coordinate, work alongside, support and advance tenets and goals of KAM Sugar Sub-sector.

Duties and Responsibilities:

1. Identify and engage relevant government agencies, regulatory authorities, and stakeholders, together with KAM, for and on behalf of the sub-sector.
2. Grow the subsector by recruiting, developing and retaining members.
3. Help formulate and implement appropriate work plans and strategies to advance tenets of the sub-sector.
4. Advocate for and lobby identified stakeholders on matters beneficial to members of the sub-sector.
5. Providing liaison and acting as a focal point for all matters affecting and potentially capable of affecting the sub-sector.
6. Handle Sugar Sub- sector specific issues or sector enquiries in liaison with the Committee and KAM secretariat.
7. Convene meetings of the Sugar Sub-sector.
8. Create and maintain accurate and timely database and reports of the subsector. This may include advocacy issues, stakeholders mapping, and CSR activities.
9. Collect feedback from the industry, community based organisations on the impact of Sugar Manufacturing.
10. Organise activities and provide secretariat services to the Sugar Sub-sectors.
11. Any other duties as may be assigned by the Head of Unit – Membership Services

Qualifications:

1. A degree in Business, communication, Environment Management or any other relevant social science discipline from a reputable institution.
2. At least 5 years relevant experience in advocacy, community mobilisation, CSR or project management.
3. A demonstrated ability in stakeholder engagement and partnerships management, good communication, customer care and negotiation skills required.

Interested candidates who meet above criteria may apply online at the link (<https://docs.google.com/forms/d/e/1FAIpQLSfjPxDBwCcGGtw2vsoSMuc7DepsuKuwoYu9jVXERdo0v7TnsQ/viewform?c=0&w=1>) and send their CVs and an application letter only to hr@kam.co.ke by close of business on 22nd June, 2018. Please include the word - **“Sugar Sub-Sector Officer”** – on the subject line of the email.

Only shortlisted candidates will be acknowledged and contacted.